

I.S.P.C.
May 10, 2007
Meeting Minutes

Attendees: Don Herz, Dennis Meyer, Ken Kuszak Randy Ober, and Doug Thomas

Administration

Security Policy

In dealing with some personnel issues at Waste Water we determined that we need to acquire a formal sign off by Personnel on the Security Policy. The reason this is required is because it eludes to disciplinary actions being taken against employees. Currently much of it is covered by City Administrative Regulation #10. This is from 1983 so we will be updating it at the same time.

.Com

I'm meeting with the CIO and their head of billing in a couple weeks. They are coming down to learn a bit more about how we bill back for our services. This is the group that provides I.T. services for the City of Omaha, as well as Douglas and Sarpy Counties.

Networking

Lancaster Manor

Doug received a call Monday morning from the maintenance man at Lancaster Manor. The conduit that connects the Manor to Trabert Hall was letting water into the building over the weekend from the excessive rains. The pole box was filling up with water which then ran through the conduit and into his maintenance room. Commonwealth was contacted to use duct seal in the area, and we will also be suggesting they extend the down spout another 3-4 feet from the box, to help prevent this from happening again.

It was mentioned that the 911 back up center also had some water over the weekend. I.S. was not aware of this, but possibly this location could also use some duct seal. Doug will contact Ray Ryan to ensure that the conduit there is not also a problem. Chances are it isn't as the combination of the large amount of rain, plus the fact that the down spout from the roof comes down within three or four feet of the pull box at Lancaster Manor created the problem there.

VoiP RFP

Vince did get 2-3 RFP's for VoiP design, we will be using those documents to create or RFP for system design..

Information Center

Chris Beutler's- Laptop

Ken has been contacted by Mark Bowen from the Mayor's office to start getting a laptop ready for Chris Buetler. It had been mentioned that the laptop should have a docking station. Ken is waiting for a return phone call from Mark, to continue the build of this laptop for the new Mayor. Don is meeting with Mark later today and will follow up with

Mark at that time.

Outside Hardware Purchases

I.S. continues to be contacted from City/County departments as to whether or not they may purchase certain hardware, such as cameras, keyboards, memory sticks, etc. direct from suppliers without going through I.S. A policy may need to be written with guidelines as to what would need to be purchased through Information Services. This may be able to be handled via the previously discussed update Administrative Regulation. We'll need to be careful not to get too detailed in the AR so that it doesn't have to be constantly updated. Perhaps it can refer to a "list" that is maintained and provided by IS which clearly states what can be purchased without the involvement of I.S.

Remote SAN

We are looking into the purchase of a SAN for disaster recovery on the PC side of the shop. We presently have 30-40 servers at I.S. We would just need a small area, off site for set up of the unit. All LAN data would be duplicated for back up and recovery purposes. Staff from I.S. have attended seminars, and viewed live demonstrations of these products. We will be meeting with Eagle, (one vendor), who is located in Kansas City. Daytona Storage out of Colorado is another vendor we'll touch base with.

County Treasurer

Lloyd Otto in the County Assessor's office has requested that 2 additional servers be ordered for the Treasurer's side of Orion.

Technical Support

z/OS System Outage

On April 27th, just after 0700 hours we had a system outage that was caused by a technical support job that was submitted by our scheduling system. This job was new from the prior day, which did not have submission authorization. The negative effect took the system down until 0741 hours. This is the first time in a long time that we have had down time due to a software issue.

UPS Battery Replacement

The batteries (30) in the uninterruptible power system (UPS) which conditions and provides short term electric power for all equipment in the computer room, were replaced on April 9th. The batteries are replaced every 3 years.

IBM "Mainframe"

The IBM z/890 Enterprise Server prime shift utilization was 46.66% in April compared with 58.45% in March. There were 2,591,385 CICS transactions executed which included 435,752 web transactions.

CJIS Alpha Server

The CJIS Alpha Server prime shift utilization was 59% in April compared to 57% in March.

County PeopleSoft AS/400

The County PeopleSoft AS/400 prime shift utilization in April was 5.77% compared to 6.01% in March. Disk utilization is 57.0%. The Operating System on this AS/400 unit was upgraded to release 5.3 on Friday evening, April 27th.

City Finance JDE AS/400

The City Finance JDE AS/400 prime shift utilization in April was 8.92% compared to 9.3% in March. Disk utilization is 69.4%. The Operating System on this AS/400 machine was upgraded to release 5.3 on Friday, April 6th.

Lancaster Manor

The Lancaster Manor AS/400 disk utilization is 38.0%.

Systems Development

The packet has detail by project, there was a recent demo of the Turley Maintenance System for Public Works. This system is currently being used by the Radio Shop, the Police Garage and StarTran.

Next Meeting

June 14, 2007